



WINCHESTER REGIONAL AIRPORT

491 AIRPORT ROAD
WINCHESTER, VIRGINIA 22602
(540) 662-5786

Monthly Business Meeting AGENDA

The Winchester Regional Airport Authority will meet in the Terminal Building Conference Room, April 11, 2019 at 5:00 P.M.

Gene Fisher, Chairman, Presiding

1. Open Meeting
2. Approve Meeting Agenda
3. Approve Minutes
 - March 14, 2019 - WRAA Business Meeting
4. Comments – Audience
5. Chairman – Opening Remarks
6. Committee Reports
 - a. Finance – Secretary/Treasurer – J.J. Smith
 - March 2019 Pre-Audit Financial Report
 - b. Building/Lease – Paul Anderson
 - c. Minimum Standards/Personnel/Security – David Reichert
 - d. Marketing/Development – Bill Pifer
7. Comments – Executive Director
8. Comments – Board Members
9. Adjourn

MARCH 2019 Meeting Minutes Winchester Regional Airport Authority

The Winchester Regional Airport Authority met in regular session in the conference room of the terminal building at 5:00 P.M. on March 14, 2019.

Present: Gene Fisher, Paul Anderson, Bill Pifer, J.J. Smith, John Crawford

Absent: Frank Haun, Joey Bailey, Dave Reichert, Archie Fox

OPEN MEETING

Chairman Gene Fisher called the meeting to order at 5:00 P.M.

APPROVE MEETING AGENDA

Motion: Approve agenda as distributed – by Paul Anderson, second by Bill Pifer. Motion passed unanimously.

APPROVE MEETING MINUTES – February 14, 2019 Regular Business Meeting

Motion: Approve meeting minutes as distributed - by J.J. Smith, second by Paul Anderson. Motion passed unanimously.

PUBLIC COMMENT

None

CHAIRMAN – OPENING REMARKS

Chairman Fisher gave an overview of the Airport's presentation to the Board of Supervisors regarding the aircraft personal property tax. We believe there is consensus to lower the tax rate to \$.01 per \$100 of assessed value for all aircraft when the budget is adopted in April.

COMMITTEE REPORTS

(a) Finance Report – J.J. Smith, Secretary/Treasurer – All board members received a copy of the final FY18 audit. J.J. gave an overview of the key findings and unqualified opinion of the auditors.

Motion: Approve FY18 audit - by J.J. Smith, second by Bill Pifer. Motion passed unanimously.

J.J. provided a report on the February 2019 pre-audit financial statements.

Motion: Approve finance report - by Paul Anderson, second by Bill Pifer. Motion passed unanimously.

(b) Building/Lease Committee – Paul Anderson, Chair – No meeting

(c) Minimum Standards/Personnel Committee – David Reichert, Chair – No meeting

(d) Marketing Committee – Bill Pifer, Chair – Bill discussed recent conversations with Joey Bailey regarding future development possibilities. Adam Switzer (Delta) will attend the next board meeting to lend his expertise to the discussion and steps in the planning process. The broker for the Pro Jet hangar indicated there may be offer in the near-term, and if so, more information will follow after a due diligence period. Finally, the pilot stakeholder reception will be held after the April meeting at 6:00 P.M.

Motion: The Chairman made a motion to authorize the Executive Director to take all necessary actions as recommended by legal counsel to address the state of overdue accounts - by Gene Fisher, second by J.J. Smith. Motion passed unanimously.

EXECUTIVE DIRECTOR COMMENTS

The airport received a tentative allocation (TA) from the Virginia Department of Aviation (DOAV) for the first project associated with the terminal replacement. The project is in the approved FY19 capital budget.

Motion: Authorize the Executive Director to accept the grant and execute all necessary paperwork to proceed with the project – by Paul Anderson, second by Bill Pifer. Motion passed unanimously.

The airport plans to introduce Shell Contract Fuel and other programs in coming weeks. Representatives from Shell will be on-hand during the pilot stakeholder reception next month to answer questions.

The annual airport capital improvement program (ACIP) submissions are due to the State and FAA April 1st.

A new logo will be submitted for adoption at the next board meeting.

Finally, Nick indicated that he is cautiously optimistic that the aircraft personal property tax rate will be lowered, but views the issue as a continuous, existential threat to the airport's fiscal and business development outlook.

COMMENTS – BOARD MEMBERS

Bill Pifer – It has been nice working with Joey Bailey and it is beneficial to have his energy and ideas on the Authority.

Gene Fisher – Gene recognized the 3 airport staff members that were in attendance and thanked them for the work they do on a daily basis to keep the airport's operational and business matters in order.

COMMENTS – AUDIENCE

None

ADJOURNMENT

Motion: There being no further business, a motion was made to adjourn at 5:33 P.M. – by Paul Anderson, second by Bill Pifer. Motion passed unanimously.

Respectfully submitted,

J.J. Smith, Secretary/Treasurer

WRAA Adopted:

Winchester Regional Airport Authority
General Ledger Balance Sheet Report

As Of: 3/31/2019

All Departments Consolidated

Assets

10171010 Operating Cash In Bank	45,966.18
10171011 Petty Cash	500.00
10171080 Inventory - Fuel	58,119.38
10171082 Inventory - Merchandise	770.32
10171083 Inventory - Oil	665.24
10171084 Inventory - Automobile Gas/Airport Use	150.11
10171085 Inventory - Diesel Airport Use	(904.03)
10171090 Pre-Paid Insurance	12,431.00
10171094 Prepaid Postage	187.88
10171153 Accounts Receivable	5,939.74
10172002 VRS - Deferred Outflow	61,108.00
10172003 GLI Deferred Outflow	3,590.04
10851010 Capital Cash In Bank	(302,008.75)
10851100 Construction In Progress	195,748.71
10851153 Capital Accounts Receivable	328,481.43
10851200 Net Fixed Assets	26,700,733.59
Total Assets:	27,111,478.84

Liabilities

20172010 Amt Held For Employee Benefits	3,482.98
20172020 Accounts Payable - Operating Fund	39,102.25
20172021 Long-Term Notes	247,981.51
20172024 Bad Check Account	(360.00)
20172094 Accrued Leave & Fringes	62,661.49
20172201 VRS - Deferred Inflow	53,850.00
20172202 VRS - Pension Liability	152,184.68
20172203 GLI Deferred Inflow	3,674.00
20172204 GLI Net Pension Liability	33,058.00
20172804 Virginia State Sales Tax	6.33
20852090 Retainage Payable	7,190.00
30000000 Current Earnings	423,038.91
30000001 Retained Earnings	26,085,608.69
Total Liabilities And Equity:	27,111,478.84

Notes:

All Departments Consolidated.

Winchester Regional Airport Authority
General Ledger Standard Income Report
For The Period: 7/01/2018 Through: 3/31/2019
Selected Departments Consolidated

Income

	3/31/2019 MTD	Year-To-Date
40172404 State Operating Reimbursement	3,932.75	4,262.74
40174500 Sale - Fuel	55,253.37	614,122.20
40174502 Sale - Merchandise	10.77	275.15
40174503 Sale - Oil	28.23	658.79
40174600 Rental Income	38,833.00	336,658.50
40174601 Income - Land Leases	1,731.02	38,239.02
40174617 Special Fees	2,687.54	4,850.24
40174618 Facility & Line Service Fees	1,975.00	28,360.00
40174899 Miscellaneous Revenue	37.85	1,348.11
40174900 Operating Appropriations	13,300.50	119,705.50
Total Income:	117,790.03	1,148,480.25

Expense

	3/31/2019 MTD	Year-To-Date
54140000 Cost - Fuel	29,416.95	341,783.17
54140002 Cost - Merchandise	9.79	486.70
54140003 Cost - Oil	20.59	503.27
61000000 Accrued Salaries	1,786.68	(10,796.12)
61001000 Salaries	40,871.82	391,514.53
61005001 Overtime Pay	1,415.77	15,487.31
62000000 Accrued Leave - Fringe Benefit Expense	248.06	(714.54)
62001000 FICA	3,044.94	29,623.92
62002000 VSRS	4,001.32	34,944.84
62005000 Hospital/Medical Plans	8,945.08	75,157.72
62005001 Retiree Health Ins	816.28	6,938.38
62006000 Group Life Insurance	535.44	4,783.98
62008000 Short/Long Disab	112.00	887.83
62011000 Worker's Compensation	1,199.84	11,498.16
63002000 Professional Svcs - Other	1,168.50	16,472.50
63004001 Outside Repairs & Maint Vehicle/Equip	0.00	2,608.33
63004003 Repair - Blgs & Grounds Outside Repairs	0.00	6,179.57
63005000 Maintenance Contracts	1,068.44	5,610.44
63005001 State Funded Maintenance Contracts	0.00	2,200.00
63007000 Advertising	0.00	35.00
63010000 Contractual Services	2,442.20	16,361.47
65101000 Electrical Services	6,118.38	43,561.42
65102000 Heating Service	1,283.96	5,664.87
65103000 Water & Sewer Services	382.64	3,619.07
65204001 Postage Meter Expense	28.50	114.26
65204002 Telephones/Internet/TV Cable Expense	656.33	5,765.36
65302000 Fire/Property Insurance	1,023.00	9,206.00
65305000 Motor Vehicle Insurance	508.00	4,574.00
65307000 Public Officials Liability Ins	43.00	387.00
65308000 General Liability Insurance	0.00	7,707.67
65401000 Office Supplies & Computers	31.15	2,277.78
65405000 Janitorial Supplies	139.76	1,153.68
65407000 Repair/Maint Parts & Supplies	422.43	5,440.41
65407001 State Reimb - Repairs/Maint/Supplies	0.00	899.08
65408000 Vehicle/Equip - Parts/Supplies	1,311.51	10,751.42
65408001 Airport Vehicle Fuel	456.61	11,374.74

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11:29AM

Winchester Regional Airport Authority
General Ledger Standard Income Report
For The Period: 7/01/2018 Through: 3/31/2019
Selected Departments Consolidated

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	3/31/2019 MTD	Year-To-Date
65413000 Operational Expense	248.87	1,516.51
65413001 Line Service Equipment	0.00	1,244.39
65413002 Security Materials & Supplies	9.93	334.48
65506000 Travel Expenses	60.00	2,490.15
65715000 Promotional Fund Expenses	163.53	5,817.86
65801000 Dues & Membership	125.00	1,660.20
65804000 Va Sales Tax Paid	0.00	42.89
65806000 Snow Removal Contingency Fund	1,162.20	5,611.53
79001000 Lease/Rent Of Equipment	2,468.41	22,349.97
79101000 Loan - VRA Bond	1,184.12	6,275.78
Total Expense:	114,931.03	1,111,406.98
Net Income:	2,859.00	37,073.27

Notes: Report Period: 7/01/2018 - 3/31/2019
Selected Departments Consolidated:
(Un-Departmentalized)
WINCHESTER AVIATION

Winchester Regional Airport Authority
General Ledger Two-Year Income Report
For the Current-Year Period: 7/01/2018 Through: 3/31/2019
Selected Departments Consolidated

	Current Month Totals		Gain (Loss)		Year-To-Date Totals		Gain (Loss)	
	Last Year	This Year	vs Last Year	vs Last Year	Last Year	This Year	vs Last Year	vs Last Year
Income								
40172404 State Operating Reimbursers	1,116.82	3,932.75	2,815.93	252.1%	4,890.34	4,262.74	(627.60)	-12.8%
40174500 Sale - Fuel	61,160.50	55,253.37	(5,907.13)	-9.7%	592,537.01	614,122.20	21,585.19	3.6%
40174502 Sale - Merchandise	16.86	10.77	(6.09)	-36.1%	236.67	275.15	38.48	16.3%
40174503 Sale - Oil	13.58	28.23	14.65	107.9%	853.35	658.79	(194.56)	-22.8%
40174600 Rental Income	33,343.50	38,833.00	5,489.50	16.5%	293,425.50	336,658.50	43,233.00	14.7%
40174601 Income - Land Leases	1,804.00	1,731.02	(72.98)	-4.0%	37,193.00	38,239.02	1,046.02	2.8%
40174617 Special Fees	0.00	2,687.54	2,687.54	---%	10,439.55	4,850.24	(5,589.31)	-53.5%
40174618 Facility & Line Service Fees	10,155.00	1,975.00	(8,180.00)	-80.6%	31,970.00	28,360.00	(3,610.00)	-11.3%
40174899 Miscellaneous Revenue	32.56	37.85	5.29	16.2%	733.46	1,348.11	614.65	83.8%
40174900 Operating Appropriations	14,428.75	13,300.50	(1,128.25)	-7.8%	129,868.75	119,705.50	(10,163.25)	-7.8%
Total Income:	122,071.57	117,790.03	(4,281.54)	-3.5%	1,102,147.63	1,148,480.25	46,332.62	4.2%

Expense								
54140000 Cost - Fuel	35,295.24	29,416.95	(5,878.29)	-16.7%	317,578.68	341,783.17	24,204.49	7.6%
54140002 Cost - Merchandise	14.77	9.79	(4.98)	-33.7%	200.19	486.70	286.51	143.1%
54140003 Cost - Oil	10.43	20.59	10.16	97.4%	649.93	503.27	(146.66)	-22.6%
61000000 Accrued Salaries	1,364.52	0.00	(1,364.52)	-100.0%	2,157.69	(12,582.80)	(14,740.49)	---%
61001000 Salaries	42,224.62	40,871.82	(1,352.80)	-3.2%	380,021.58	391,514.53	11,492.95	3.0%
61005001 Overtime Pay	1,276.18	1,415.77	139.59	10.9%	15,872.81	15,487.31	(385.50)	-2.4%
62000000 Accrued Leave - Fringe Ben	104.39	0.00	(104.39)	-100.0%	165.07	(962.60)	(1,127.67)	---%
62001000 FICA	3,207.51	3,044.94	(162.57)	-5.1%	29,206.64	29,623.92	417.28	1.4%
62002000 VSRS	3,884.66	4,001.32	116.66	3.0%	34,961.94	34,944.84	(17.10)	0.0%
62005000 Hospital/Medical Plans	9,213.48	8,945.08	(268.40)	-2.9%	82,921.32	75,157.72	(7,763.60)	-9.4%
62005001 Retiree Health Ins	0.00	0.00	0.00	---%	0.00	6,122.10	6,122.10	---%
62006000 Group Life Insurance	553.18	535.44	(17.74)	-3.2%	4,978.62	4,783.98	(194.64)	-3.9%
62008000 Short/Long Disab	34.56	112.00	77.44	224.1%	311.04	887.83	576.79	185.4%
62011000 Worker's Compensation	1,236.07	1,199.84	(36.23)	-2.9%	11,207.74	11,498.16	290.42	2.6%
63002000 Professional Svcs - Other	2,166.00	1,168.50	(997.50)	-46.1%	15,313.27	16,472.50	1,159.23	7.6%
63004001 Outside Repairs & Maint Ver	0.00	0.00	0.00	---%	13,571.10	2,608.33	(10,962.77)	-80.8%
63004003 Repair - Blgs & Grounds Out	0.00	0.00	0.00	---%	261.95	6,179.57	5,917.62	2259.1%
63005000 Maintenance Contracts	0.00	1,068.44	1,068.44	---%	5,506.00	5,610.44	104.44	1.9%
63005001 State Funded Maintenance C	0.00	0.00	0.00	---%	2,200.00	2,200.00	0.00	0.0%
63007000 Advertising	0.00	0.00	0.00	---%	0.00	35.00	35.00	---%
63010000 Contractual Services	2,101.71	2,442.20	340.49	16.2%	17,865.39	16,361.47	(1,503.92)	-8.4%

Winchester Regional Airport Authority
General Ledger Two-Year Income Report
For the Current-Year Period: 7/01/2018 Through: 3/31/2019
Selected Departments Consolidated

	Current Month Totals		Gain (Loss)		Year-To-Date Totals		Gain (Loss)	
	Last Year	This Year	vs Last Year		Last Year	This Year	vs Last Year	
65101000 Electrical Services	6,390.11	6,118.38	(271.73)	-4.3%	48,001.63	43,561.42	(4,440.21)	-9.3%
65102000 Heating Service	1,583.49	1,283.96	(299.53)	-18.9%	7,610.82	5,664.87	(1,945.95)	-25.6%
65103000 Water & Sewer Services	260.75	382.64	121.89	46.7%	2,383.11	3,619.07	1,235.96	51.9%
65204001 Postage Meter Expense	63.00	28.50	(34.50)	-54.8%	342.38	114.26	(228.12)	-66.6%
65204002 Telephones/Internet/TV Cabl	625.47	656.33	30.86	4.9%	5,620.38	5,765.36	144.98	2.6%
65302000 Fire/Property Insurance	981.08	1,023.00	41.92	4.3%	8,829.76	9,206.00	376.24	4.3%
65305000 Motor Vehicle Insurance	452.00	508.00	56.00	12.4%	4,068.00	4,574.00	506.00	12.4%
65307000 Public Officials Liability Ins	43.00	43.00	0.00	0.0%	387.00	387.00	0.00	0.0%
65308000 General Liability Insurance	1,541.67	0.00	(1,541.67)	-100.0%	13,875.00	7,707.67	(6,167.33)	-44.4%
65401000 Office Supplies & Computers	379.75	31.15	(348.60)	-91.8%	2,051.37	2,277.78	226.41	11.0%
65405000 Janitorial Supplies	102.15	139.76	37.61	36.8%	921.99	1,153.68	231.69	25.1%
65407000 Repair/Maint Parts & Supplie	362.58	422.43	59.85	16.5%	10,192.78	5,440.41	(4,752.37)	-46.6%
65407001 State Reimb - Repairs/Maint	1,366.02	0.00	(1,366.02)	-100.0%	3,470.42	899.08	(2,571.34)	-74.1%
65408000 Vehicle/Equip - Parts/Supplie	1,146.30	1,311.51	165.21	14.4%	6,707.41	10,751.42	4,044.01	60.3%
65408001 Airport Vehicle Fuel	728.33	456.61	(271.72)	-37.3%	7,580.49	11,374.74	3,794.25	50.1%
65410000 Employee Uniforms	0.00	0.00	0.00	---%	2,045.95	0.00	(2,045.95)	-100.0%
65413000 Operational Expense	129.00	248.87	119.87	92.9%	663.04	1,516.51	853.47	128.7%
65413001 Line Service Equipment	219.00	0.00	(219.00)	-100.0%	1,119.00	1,244.39	125.39	11.2%
65413002 Security Materials & Supplies	35.55	9.93	(25.62)	-72.1%	771.99	334.48	(437.51)	-56.7%
65506000 Travel Expenses	120.00	60.00	(60.00)	-50.0%	1,349.57	2,490.15	1,140.58	84.5%
65715000 Promotional Fund Expenses	0.00	163.53	163.53	---%	35.00	5,817.86	5,782.86	####.##%
65801000 Dues & Membership	0.00	125.00	125.00	---%	902.95	1,660.20	757.25	83.9%
65804000 Va Sales Tax Paid	6.50	0.00	(6.50)	-100.0%	57.25	42.89	(14.36)	-25.1%
65806000 Snow Removal Contingency	22.76	1,162.20	1,139.44	5006.3%	5,215.84	5,611.53	395.69	7.6%
75810000 Unemployment Claim	0.00	0.00	0.00	---%	(53.76)	0.00	53.76	---%
79001000 Lease/Rent Of Equipment	2,463.41	2,468.41	5.00	0.2%	22,586.69	22,349.97	(236.72)	-1.0%
79101000 Loan - VRA Bond	702.22	1,184.12	481.90	68.6%	6,630.01	6,275.78	(354.23)	-5.3%
Total Expense:	122,411.46	112,080.01	(10,331.45)	-8.4%	1,098,317.03	1,108,555.96	10,238.93	0.9%
Net Income:	(339.89)	5,710.02	6,049.91	---%	3,830.60	39,924.29	36,093.69	942.2%

Notes: Report Period: 7/01/2018 - 3/31/2019
Selected Departments Consolidated:
WINCHESTER AVIATION

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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00321	003596	TITAN AVIATION FUELS	R3099412	3/29/2019	0	4017-081090-9001-000-000-	.00	2,100.00	12728	LEASE/RENT OF EQUIPMENT	21740
						CHECK TOTAL		2,100.00			
00321	004484	BRYAN MICHAEL L	8202-AIRPORT	3/29/2019	0	4017-081090-3002-000-000-	.00	1,168.50	12729	PROFESSIONAL SERVICES	21740
						CHECK TOTAL		1,168.50			
						CLASS TOTAL		3,268.50			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-3004-000-001-	.00	16.00	1	REPAIR & MAINTENANCE EQUIP.	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-3004-000-003-	.00	694.95	1	REPAIR & MAINTENANCE BLDG.&GROUNDS	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-3005-000-001-	.00	1,100.00	1	STATE FUNDED MAINTENANCE CONTRACTS	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-3010-000-000-	.00	253.87	1	OTHER CONTRACTUAL SERVICES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5101-000-000-	.00	7,373.00	1	ELECTRICAL SERVICES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5102-000-000-	.00	335.38	1	HEATING SERVICES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5102-000-000-	.00	688.54	1	HEATING SERVICES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5102-000-000-	.00	219.64	1	HEATING SERVICES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5103-000-000-	.00	109.22	1	WATER & SEWAGE SERVICES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5103-000-000-	.00	104.67	1	WATER & SEWAGE SERVICES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5103-000-000-	.00	52.23	1	WATER & SEWAGE SERVICES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5103-000-000-	.00	235.23	1	WATER & SEWAGE SERVICES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5204-000-002-	.00	535.19	1	TELEPHONE	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5204-000-002-	.00	84.10	1	TELEPHONE	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5204-000-002-	.00	37.04	1	TELEPHONE	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5401-000-000-	.00	36.52	1	OFFICE SUPPLIES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5401-000-000-	.00	7.99	1	OFFICE SUPPLIES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5401-000-000-	.00	16.99	1	OFFICE SUPPLIES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5405-000-000-	.00	44.24	1	JANITORIAL SUPPLIES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5407-000-000-	.00	9.02	1	REPAIR AND MAINTENANCE SUPPLIES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5407-000-000-	.00	223.92	1	REPAIR AND MAINTENANCE SUPPLIES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5408-000-000-	.00	78.71	1	VEHICLE AND POWERED EQUIP SUPPLIES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5408-000-000-	.00	26.99	1	VEHICLE AND POWERED EQUIP SUPPLIES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5408-000-000-	.00	12.11	1	VEHICLE AND POWERED EQUIP SUPPLIES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5408-000-000-	.00	71.29	1	VEHICLE AND POWERED EQUIP SUPPLIES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5408-000-000-	.00	102.95	1	VEHICLE AND POWERED EQUIP SUPPLIES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5408-000-000-	.00	127.85	1	VEHICLE AND POWERED EQUIP SUPPLIES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5408-000-000-	.00	40.06	1	VEHICLE AND POWERED EQUIP SUPPLIES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5408-000-000-	.00	54.32	1	VEHICLE AND POWERED EQUIP SUPPLIES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5408-000-000-	.00	4.88	1	VEHICLE AND POWERED EQUIP SUPPLIES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5408-000-000-	.00	225.00	1	VEHICLE AND POWERED EQUIP SUPPLIES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5408-000-000-	.00	514.75	1	VEHICLE AND POWERED EQUIP SUPPLIES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5408-000-001-	.00	599.88	1	VEHICLE GAS-AIRPORT USE	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5413-000-000-	.00	9.95	1	OTHER OPERATING SUPPLIES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5413-000-000-	.00	204.91	1	OTHER OPERATING SUPPLIES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5413-000-001-	.00	35.98	1	LINE SERVICE EQUIPMENT	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5413-000-002-	.00	175.30	1	SECURITY MATERIALS & SUPPLIES	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5506-000-000-	.00	290.00	1	TRAVEL	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5506-000-000-	.00	30.00	1	TRAVEL	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5801-000-000-	.00	702.00	1	DUES & MEMBERSHIP	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5806-000-000-	.00	1,369.96	1	SNOW REMOVAL OPERATIONS	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-5806-000-000-	.00	32.45	1	SNOW REMOVAL OPERATIONS	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-9001-000-000-	.00	165.41	1	LEASE/RENT OF EQUIPMENT	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-9001-000-000-	.00	89.00	1	LEASE/RENT OF EQUIPMENT	21743
00325	007822	BANK OF AMERICA N A	02/28/2019	3/25/2019		4017-081090-9001-000-000-	.00	383.69	1	LEASE/RENT OF EQUIPMENT	21743

CHECK TOTAL 17,525.18

CLASS TOTAL 17,525.18

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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00000	004447	J & J JANITORIAL &	171618	3/15/2019		4017-081090-3010-000-000-	.00	1,698.33	12665	OTHER CONTRACTUAL SERVICES	21736
						CHECK TOTAL		1,698.33			
						CLASS TOTAL		1,698.33			

AIRPORT AUTHORITY CAPITAL PROJECTS

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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22236	003802	DELTA AIRPORT CONSULTANTS	9-18025	3/15/2019		4085-081030-8801-000-160-	.00	4,379.60	12664	RELOCATE TAXIWAY A PHASE 1 DEMO	21736
						CHECK TOTAL		4,379.60			
						CLASS TOTAL		4,379.60			

**Winchester Regional
Airport
Fuel Gallons Sold**

TOTAL GALLONS OF FUEL PRODUCTS SOLD																	Increase/ (Decrease) Over Prior Year	
Fiscal Year	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Over/ (Short)
July	29,067	29,004	32,148	39,991	44,406	52,458	42,724	29,277	31,814	36,654	18,673	19,778	15,431	17,079	22,444	16,418	17,148	730
August	31,600	30,703	32,205	49,471	44,298	53,349	36,611	26,159	24,324	34,261	19,755	17,900	15,552	18,267	15,699	14,004	19,439	5,435
September	31,584	31,070	32,730	47,833	40,415	41,111	36,983	29,081	27,575	6,733	19,177	20,136	20,680	15,485	15,028	15,144	14,945	(199)
October	35,137	44,219	42,898	49,156	48,472	54,712	40,344	36,999	32,623	5,658	17,645	20,085	21,535	19,072	20,578	18,087	15,493	(2,594)
November	28,229	36,589	32,256	37,899	40,906	44,937	28,282	26,294	26,193	4,599	25,527	13,361	12,474	12,393	14,097	14,811	13,661	(1,150)
December	22,104	25,514	34,088	32,217	34,816	30,299	24,216	23,396	19,468	9,701	17,367	11,706	9,372	14,146	8,887	12,882	10,971	(1,911)
January	19,881	26,933	34,354	33,370	36,369	25,001	20,456	21,370	23,108	16,610	21,208	10,443	7,351	7,376	8,787	12,195	7,379	(4,816)
February	16,372	36,979	39,873	41,432	30,564	28,430	18,250	15,900	23,091	19,477	11,316	8,987	7,587	7,877	13,733	11,535	7,446	(4,089)
March	24,803	52,501	48,839	55,044	30,069	25,002	28,433	23,362	29,594	17,122	13,238	12,287	6,922	9,384	10,481	13,095	10,289	(2,806)
April	30,834	46,511	56,674	53,708	32,760	34,396	29,187	31,277	23,299	16,214	14,214	13,910	13,692	11,735	11,976	14,175		
May	26,609	40,725	43,364	51,963	45,042	39,383	26,908	31,700	29,507	28,509	21,282	13,669	13,077	12,943	14,980	17,472		
June	25,836	47,148	53,309	50,846	40,219	38,584	35,972	34,248	30,783	21,605	19,214	18,127	11,742	21,351	19,781	20,428		
Total	322,055	447,894	482,738	542,931	468,336	467,661	368,366	329,063	321,378	217,142	218,618	180,388	155,414	167,106	176,468	180,246	116,771	(11,401)

BREAKDOWN BY FUEL TYPE - GALLONS ONLY																				
Fiscal Year	FY 2011		FY 2012		FY 2013		FY 2014		FY 2015		FY 2016		FY 2017		FY 2018		FY 2019		Increase/(Decrease)	
	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas
July	23,974	7,840	29,620	7,034	13,227	5,446	14,211	5,567	10,055	5,376	11,415	5,664	16,445	5,999	11,582	4,836	12,272	4,876	690	40
August	15,974	8,350	28,547	5,714	13,919	5,836	13,172	4,728	9,768	5,784	11,580	6,687	9,409	6,290	8,899	5,105	14,622	4,817	5,723	(288)
September	20,674	6,901	5,013	1,720	13,529	5,648	12,525	7,611	14,310	6,370	8,504	6,981	8,887	6,141	10,140	5,004	11,723	3,222	1,583	(1,782)
October	23,795	8,828	3,162	2,496	11,602	6,043	13,605	6,480	16,647	4,888	13,265	5,807	13,788	6,790	13,242	4,845	12,090	3,403	(1,152)	(1,442)
November	18,459	7,734	2,374	2,225	18,795	6,732	9,002	4,359	8,970	3,504	8,532	3,861	9,389	4,708	10,929	3,882	10,780	2,881	(149)	(1,001)
December	14,455	5,013	7,605	2,096	14,273	3,094	8,751	2,955	6,174	3,198	10,515	3,631	5,854	3,033	9,143	3,739	7,835	3,136	(1,308)	(603)
January	19,156	3,952	13,661	2,949	17,876	3,332	8,348	2,095	5,436	1,915	5,191	2,185	6,334	2,453	9,686	2,509	5,413	1,966	(4,273)	(543)
February	18,794	4,297	16,482	2,995	9,341	1,975	6,063	2,924	5,543	2,044	5,604	2,273	9,983	3,750	9,232	2,303	5,476	1,970	(3,756)	(333)
March	22,797	6,797	13,285	3,837	9,293	3,945	9,523	2,764	4,555	2,367	6,604	2,780	7,050	3,431	9,071	4,024	7,379	2,910	(1,692)	(1,114)
April	18,591	4,708	12,039	4,175	9,821	4,393	8,757	5,153	8,498	5,194	7,476	4,259	8,157	3,819	10,462	3,713				
May	24,154	5,353	22,495	6,014	16,227	5,055	8,749	4,920	6,813	6,264	9,216	3,727	11,397	3,583	12,977	4,495				
June	23,656	7,127	15,558	6,047	13,245	5,969	11,976	6,151	7,088	4,654	15,519	5,832	14,852	4,929	12,771	7,657				
Total	244,479	76,899	169,841	47,301	161,148	57,470	124,682	55,706	103,857	51,557	113,421	53,685	121,545	54,923	128,134	52,112	87,590	29,181	(4,334)	(7,067)